

(All the details of this application form must be filled in by the candidate in his own hand.)

Application Form: Senior Clerk

Affix the
3.5cm X 4.5 cm
size latest
Photograph
duly signed by
candidate

To,
The President,
Petlad Education Trust,
Petlad-388450.

Subject: Application for appointment to the post of _____
Class-3 at Smt. S.I.PATEL IPCOWALA COLLEGE OF COMMERCE,
Managed by Petlad Education Trust.

Respected Sir,

In pursuance of the above subject, I hereby register my candidature for the post mentioned above on the basis of the advertisement published in _____ daily on the date: _____.
My details are as follows.

(1) Name in full (in Block Letter)

Shri
Smt. _____
Kum. (SURNAME) (NAME) (FATHER'S / HUSBAND'S NAME)

(2) Other Details

Birth Place		PAN	
Native Place		Aadhaar No	
Race & Religion		Nationality	
Mother Tongue			
Date of Birth	Date	Month	Year
In figures			
Age			
Birth Place		Ta:	
Town/Village:			
District:		State:	

(3) Please tick mark (✓) appropriate column:

Married	Unmarried	Divorced	Separated	Widow

(4) Full address for the correspondence: (Present)

Present Address			
City		PIN	
Taluka		District	
State			
Phone: (R)		Mobile	
E-mail			

(5) Full address: (Permanent)

Permanent Address			
City		PIN	
Taluka		District	
State			
Phone: (R)		Mobile	
E-mail			

(6) Education Qualifications:

Sr. No	Examination Passed	Board/ University	Year of Passing	Percentage	Class
1	10 th Std				
2	12 th Std				
3	Bachelor Degree				
4	Master Degree				
5	Computer Certificate				
6	Others				

(7) Details of Experience:

Full Name & Address of Employer were Employed	Designation of the post held	Date of Joining	Date of Leaving	Total Experience Month & Year	Full Time/ Part Time	Salary Pay

(8) Language Known: (Tick mark (✓) appropriate)

Sr No	Language	Read	Write	Speak
1	English			
2	Gujarati			
3	Hindi			
4				

I hereby declare that the information given above is true and correct to the best of my knowledge, information and belief.

Place:

Signature of Applicant

Date:

CHECK LIST

Kindly attach Self attested documents along with the Application and mention the page number.

Sr. No.	Documents	Page No.
1.	Identity Proof Copy (Driving Licence, Pan Card etc.)	
2.	S.S.C. E. Mark sheet & Degree Certificate Copy	
3	H.S.C.E. Mark sheet & Degree Certificate Copy	
4.	School Leaving Certificate	
5.	Copy of Graduation Mark sheets (All Years / Semesters)	
6.	Copy of Graduation Degree Certificate	
7.	Category Certificate (if applicable)	
8.	Copy of Other Mark sheets & Degree Certificates (if any)	

9.	CCC Certificate (if any)	
10.	No Objection Certificate from current employer	
11.	Aadhar Card	
12.	One self-addressed envelopes (with stamp of Rs. 67)	

Note: Before fill the form candidate must read all instructions uploaded on college website. All the documents attached should be self-attested.