

SHRI R. K. PARIKH ARTS AND SCIENCE COLLEGE

(Accredited By NAAC:B+ Grade)

Managed by Petlad Education Trust

(Trust Reg. No. E/648 Anand)



Phone : +91-2697-252396

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Email : petladartsandscience@gmail.com

Post Box No. : 23

PETLAD - 388 450

Dist: Anand, GUJARAT

Website: www.petladcollege.org.in

Ref. No. :

Date : / /202

Ref. No. : IQAC Agenda/05-20/017

Date : 23/05/2020

IQAC MEETING MINUTES

The online zoom meeting 05-20/017 of Internal Quality Assurance Cell (IQAC) duly called and held on 23rd May 2020 at 2.00 p.m.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved. (item 20.05.1)

2. Approval of agenda :

The agenda was unanimously approved.

3. It was resolved that due to COVID-19 crisis the teaching and learning in offline mode may not be possible. The IQAC has already conducted training of how to use various free online tools available. All the teachers are ready conduct classes using zoom meetings and google Meet platforms. The teachers are instructed to prepare necessary power point presentations for online teaching and soft copies of study material.

The IQAC has also acquired special domain of "Google Suite for Education" for the college after consistent correspondence with Google. (item 20.05.2)

4. The admission process in first year of UG programs will be announced by Sardar Patel University. Since the admission process will be online, college administration is advised to communicate with the bank for online fees collection. (item 20.05.3)

5. The status of construction work of auditorium is halted due to COVID crisis and lockdown. The construction may resume later. (item 20.04.4)

6. Mr. G. D. Chaudhari expressed vote of thanks.

7. The tentative date of next IQAC meetings was decided as below.

25/07/2020, Saturday at Time : 02:00 p.m.

The following members were present in online meeting.

1	Prin. Dr. V. S. Joshi (Principal)	Present
2	Mr. K. R. Trivedi (Coordinator)	Present
3	Dr. K. B. Anjaria	Present
4	Dr. U. H. Vyas	Present
5	Mr. B. D. Joshi	Present
6	Dr. G. D. Chaudhari	Present
7	Mr. V. R. Bhavsar	Present
8	Dr. M. K. Yagnik (Management representative)	Absent
9	Dr. Rajesh K. Trivedi (Community representative)	Absent
10	Mr. Milan B. Patel (Industrialist)	Present
11	Shri Kamlesh Patel (Alumni)	Absent
12	Mr. Dev Brahmhatt (Student)	Absent
13	Miss Kinjal Parmar (Student)	Absent

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Ref. No. : IQAC Agenda/07-20/018

Date : 25/07/2020

IQAC MEETING MINUTES

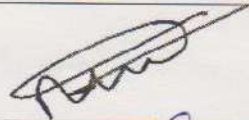
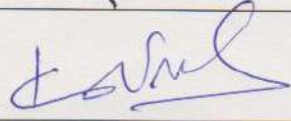
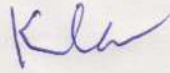
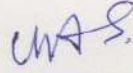



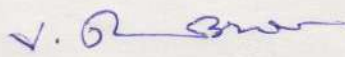
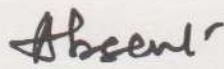
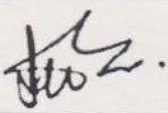
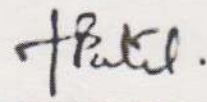
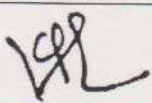
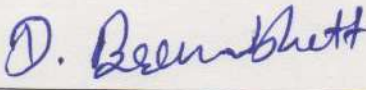
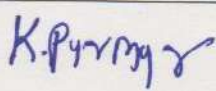
The regular meeting 07-20/018 of Internal Quality Assurance Cell (IQAC) duly called and held on 25th July 2020 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved. (item 20.07.1)
2. Approval of agenda :
The agenda was unanimously approved as distributed.
3. It was resolved that college building sanitization training to the staff should be arranged with the help of Petlad Nagarpalika as a precautionary measure against COVID. (item 20.07.2)
4. It was also resolved that faculty members must use interactive online teaching methods for regular interest of the students in online learning, since the direct classroom teaching is not possible. It was also decided to take feedback regarding online teaching and learning. (item 20.07.3)
5. It was also recommended to hold various online competitions like essay competition, elocution competition, drawing competition, poetry recitation etc. to feel the students comfortable and stress free during pandemic situation. (item 20.07.4)
6. It was also resolve to improve internet facilities for enhanced speed which may be needed for the online classes. (item 20.07.5)
7. Mr. B. D. Joshi expressed vote of thanks.
8. The tentative date of next IQAC meetings was decided as below.

12/12/2020, Saturday at Time : 02:00 p.m.

The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Dr. J. A. Chaudhari	
8	Mr. V. R. Bhavsar	
9	Dr. M. K. Yagnik (Management representative)	
10	Dr. Rajesh K. Trivedi (Community representative)	
11	Mr. Milan B. Patel (Industrialist)	
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17	Miss Kinjal Parmar (Student)	

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Ref. No. :

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Ref. No. : IQAC Agenda/12-20/019

Date : 12/12/2020

IQAC MEETING MINUTES


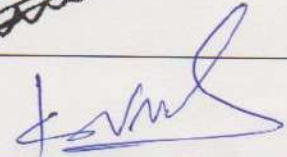
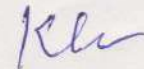
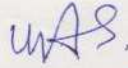


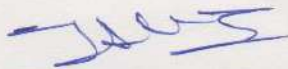
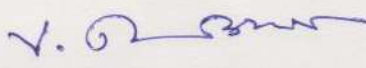
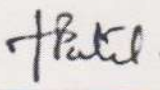
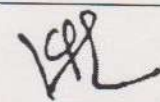
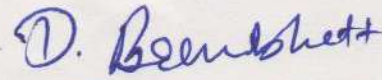

The regular meeting 12-20/019 of Internal Quality Assurance Cell (IQAC) duly called and held on 12th December 2020 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved. (item 20.12.1)
2. Approval of agenda :
The agenda was unanimously approved as distributed.
3. The team IQAC recognizes and appreciates all the efforts made by the n and staff members to fight against COVID. N.C.C. cadets and N.S.S. volunteers prepared mask and distributed through government local and district administrations. The teachers have also participated in many online activities like seminars, workshops, FDPs etc. to improve their subjective knowledge. We were also able to organize Finishing School program. (item 20.12.2)
4. Review of RUSA 2.0 grants progress: The progress of construction of new building for Academic and Extracurricular activities is satisfactory and the RUSA committee is regularly submitting all the documents required to submit to the KCG, Ahmedabad. The renovation of the old building may also start as planned. (item 20.12.3)
5. The feedback on online teaching and learning was analysed and the students were satisfied by the online teaching process. The detailed report was presented in the meeting. Many students were facing Internet connectivity and speed issues in their villages were only factors of concern. (item 20.12.4)
6. It was decided by IQAC to participate in Gujarat State Institutional Rating Framework (GSIRF) conducted by Knowledge Consortium of Gujarat (KCG).

7. It was resolved to conduct Energy Audit contacting authorize agencies of Gujarat for energy efficient solutions.
8. Dr. U. H. Vyas expressed vote of thanks.
9. The tentative date of next IQAC meetings was decided as below.
13/03/2021, Saturday at Time : 02:00 p.m.

The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Dr. J. A. Chaudhari	
8	Mr. V. R. Bhavsar	
9	Dr. M. K. Yagnik (Management representative)	Absent
10	Dr. Rajesh K. Trivedi (Community representative)	Absent
11	Mr. Milan B. Patel (Industrialist)	
12	Shri Kamlesh Patel (Alumni)	
16	Mr. Dev Brahmhatt (Student)	
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Ref. No. : Ref. No. : IQAC Agenda/03-21/020

Date : / /202
Date : 13/03/2021

IQAC MEETING MINUTES

The regular meeting 03-21/020 of Internal Quality Assurance Cell (IQAC) duly called and held on 13th March 2021 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved. (item 21.03.1)

2. Approval of agenda :

The agenda was unanimously approved as distributed.

3. It was resolved to launch value added/ Add-on courses in academic year 2021-22. Through these courses the College IQAC aims at imparting crucial job skills to the students through various certificate programs, thus enabling them to acquire an additional knowledge and skills. Students can pursue these certificate courses along with their regular degree program.

It was also resolved that all H.O.D.s has to prepare the syllabus of 30 hours duration and submit it to the Academic Committee of the College on or before 15/05/2021. The academic committee will review these syllabi and approve it as soon as possible. These courses will be offered to the students in the academic year 2021-22. No fees will be collected towards these courses. (item 21.03.2)


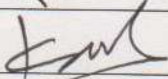
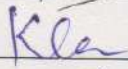
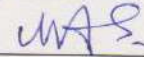

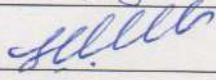
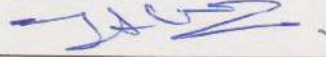
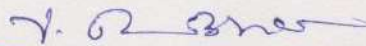

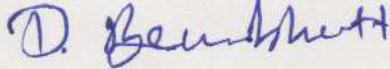
4. The College website is regularly updated by Dr. U. H. Vyas. Also, the technological upgradation is also needed in rapidly changing world. Since our college has already received free Google Suite for Education which is integrated with the College website, it is time to design website to a state-of-the-art representation of our RKPAS brand value. So, it was decided to design a new website of the college with the same domain name. IQAC will monitor the development of the website. (item 21.03.3)

5. New ERP software purchased from Genius Education Management Software, Ahmedabad will be implemented in academic year 2021-22. The software is being modified as per our

college needs. The IQAC coordinator Mr. K. R. Trivedi is closely working with ERP software team. This software will be made available to the staff and students. (item 21.03.4)

6. Mr. B. D. Joshi expressed vote of thanks.
7. The tentative date of next IQAC meetings was decided as below.
12/06/2021, Saturday at Time : 02:00 p.m.

The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
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