



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHRI R. K. PARIKH ARTS AND SCIENCE COLLEGE
Name of the head of the Institution	Dr. Vimal S. Joshi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02697252396
Mobile no.	9427004861
Registered Email	petladartsandscience@gmail.com
Alternate Email	vsjoshi69@gmail.com
Address	Dantali Road
City/Town	PETLAD
State/UT	Gujarat
Pincode	388450

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. K. R. Trivedi
Phone no/Alternate Phone no.	02697252396
Mobile no.	9428076677
Registered Email	iqacpetlad@gmail.com
Alternate Email	krtrivedi1967@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://petladcollege.org.in/AOAR_REPORTS/Aqar_Report_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://petladcollege.org.in/NAAC_2022/IQAC-2019-20/Academic%20Calendar-19-20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70.8	2007	01-Apr-2007	31-Mar-2012
2	B+	2.61	2017	01-Apr-2017	31-Mar-2022

6. Date of Establishment of IQAC	15-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback from students	26-Feb-2020 01	198
Stone laying ceremony of auditorium	19-Feb-2020 01	250
Tablet Distribution	19-Dec-2019 01	326
Finishing School	25-Nov-2019 23	41
Stone laying ceremony of college new building under RUSA 2.0	26-Aug-2019 01	150
Meeting with Alumni Association	25-Jan-2020 01	17
Meeting with Alumni Association	27-Jul-2019 01	17
Meeting with RUSA committee for Stone Laying Ceremony	27-Jul-2019 01	17
Analysis of feedback forms	28-Feb-2020 01	5
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. of Gujarat	RUSA 2.0	KCG, Ahmedabad	2019 365	10000000
Govt. of Gujarat	Maintenance Grants	State government, Gandhinagar	2019 365	325157
Govt. of Gujarat	Finishing School	KCG, Ahmedabad	2019 365	425000
Govt. of Gujarat	Placement	KCG, Ahmedabad	2019 365	50000
Govt. of Gujarat	N.G.C. Eco Club	Geer Foundation Gandhinagar	2019 365	5000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

>> Submission of college data to All India Survey Higher Education Institutions.
 >> The IQAC organized successfully two batches of Finishing School sponsored by Knowledge Consortium of Gujarat (KCG) of Gujarat Government. >> RUSA 2.0 grants of Rs. 2.0 crore for the construction of new building and renovation of old building was sanctioned and Rs. 1.0 crore received. >> The construction of auditorium building started as a result of continuous interaction and efforts of IQAC with alumni association. >> Encouraging and Promoting student centric activities like classroom seminars, N.S.S., N.C.C., Sports, Saptdhara, CWDC activities by regular interactions with various college committee chairs and monitoring the progress.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To strengthen NSS by organizing all-round activities fulfilling institutional social responsibility	The NSS unit conducted all round activities and recorded highest number of events organized.
More focus on Babasaheb Ambedkar Open University (BAOU) courses	Student registration in BAOU courses was significantly increased compared to the previous year.
To promote and organize students' centric, capacity building and sports activities.	Remarkable results were achieved in sports activities
To arrange regular student-led classroom seminars	The student-led classroom seminars were conducted in most of the subjects throughout the academic year.
To carry out the implementation of RUSA 2.0 grants	The construction of new college building started.
To strengthen alumni participation	The construction of auditorium started due to intense efforts and Regular meetings with alumni association members.
To encourage students to participate in skill enhancement Finishing School Program	41 students were benefitted through the finishing school program which is an Employability Enhancement Initiative of

the Education Department, Government of Gujarat for imparting training on Skill development for students of Higher and Technical Education to make them Industryready

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	26-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College uses TechSIS software in administrative block supports with store, retrieve, manage, monitor and analyze student data, with efficiency and privacy. The main modules are listed below with features</p> <ul style="list-style-type: none">• Student fee entry : This module contains student basic information like name, gender, category. The general number is automatically generated. It also includes facility of part payment of fees.• General Register Information search : This feature collect the detailed information of students and can be retrieved by a single click. The detailed report is generated with student's photograph.• Roll number : Automatic roll numbers are generated based on the subject groups. Also manual roll numbering facility is available.• Reports : Student list, ID card printing, Fee register report, due fees report, caste wise summary report, various certificate printing, library membership list in SOUL.• Utilities : Auto backup database, software user creation, setting up subject information fees structure and subject group creation.• SMS facility and online admission through College

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Our affiliating Sardar Patel University, Vallabh Vidyanagar frames the curriculum of all the subjects. Accordingly, this college has created and maintained an inspiring atmosphere in the campus to support the effective delivery of all components of the curriculum like teaching, learning, assessment and resource in its core function of teaching at the class room level. 2. The teachers of the college play a pivotal role in designing a dynamic curriculum by participating as members of the Board of Studies, Academic Council, Faculty Council and the University Senate. 3. At the beginning of each academic year, college prepares its proposed academic calendar and which is uploaded on the college website. The faculty and students are well-versed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. 4. The academic year starts with "Praveshotsav". The induction programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. All the fresher students are oriented through visit of various departments and given information regarding the laboratories and other facilities available in the college. 5. The timetable committee prepares a general time-table for college and each HoD prepares individual departmental timetable. The HoDs arrange departmental meetings to distribute and assign the syllabus and workload. Each faculty follow the details of timetable, workload, Semester teaching plan, actual teaching units, daily teaching plan, and academic and administrative committee responsibilities. 6. The trained teachers employ effective teaching methods to accommodate diverse learners and multiple intelligences, understand the curriculum thoroughly at the conceptual level. Consequently, they collect and use the appropriate and updated materials, digital resources, charts and posters, audio visual aids, multimedia and other ICT instruments in their class room teaching. Distribution of Class notes by teachers. Group discussion amongst the students during the class. Micro-teaching and seminars by students related to curriculum. 7. The students are continuously assessed and evaluated through assignments, quizzes, classroom performance and internal assessment exams. Unit tests and student seminars are held after completion of a section of the syllabus and regular review of performance of students is carried out. 8. Need based survey programmes, field works and educational excursions are carried by the departments. Special soft skill development classes are also held during the summer vacations every year. 9. Departments maintain the detailed record of the classes, assessments, project reports etc. 10. College administration also keeps a watchful eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching, learning, development and improvements of different methods of effective curriculum delivery. 11. The IQAC meets quarterly to review the academic progress and to make improvement in the academic and administrative activities. The student satisfaction survey in conducted by IQAC to improve the teaching-learning process of each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	115	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	12/06/2018	236
Child Psychology	12/06/2018	211
Gujarati Language Skill-1	12/06/2018	211
Environmental Studies	12/06/2018	216
Basic Abnormal Psychology	12/06/2018	193
Gujarati Language Skill-2	12/06/2018	193
Information and Communication Technology-I	12/06/2019	161
Basic Psychology-1	12/06/2019	132
Sanskrit	12/06/2019	132
Information and Communication Technology-II	12/06/2019	156
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry (Know Your Drug)	145
BSc	Microbiology	15

(Bacteriological analysis
of drinking water)

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The manual feedback from the students is received through structured questionnaire framed by IQAC. The questionnaire consists of admission process, general discipline, curriculum, teaching, learning, evaluation, office administration, extracurricular, cultural, sports, library, N.S.S. N.C.C. activities etc. The feedback received is analyzed by IQAC and uploaded to college website (SSS-2019-20.pdf (petladcollege.org.in) as student satisfaction survey (SSS). The feedback analysis report is shared with the Principal, HODs and staff members with necessary suggestions. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee also receive feedback from students through class campaigns. Grievances, if any and necessary suggestions can be registered to the Grievance Redressal cell of the college through the suggestion box. Departments receive feedback from parents through parent teacher interactions and discuss different issues related to the overall development of their ward. The different areas where improvements are required are discussed in respective committees / departments. The proposals given by the different committees and departments are discussed with Principal and management of the college for necessary action. Strengths of the college are also taken into consideration for further upgradation. Interactions with alumni association members are arranged on regular basis. This has increased our students' awareness and helped to bridge the gap between campus to corporate. Thus, feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physics, Chemistry, Microbiology, Computer Science	300	282	282
BA	Gujarati, Sociology, Economics	260	219	219

MA	Gujarati, Sociology, Economics	210	75	75
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1094	114	30	6	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
37	37	4	11	Nil	1

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor Mentee System Mentors play the role of guide, advisor and counselor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and assessment. Various activities like brainstorming sessions, extempore on innumerable themes, career guidance, project guidance, debate, presentations, educational Industrial visits and so on are organized by the mentors. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of students. The college has already well-defined policy of mentoring for newly admitted undergraduate students as well as senior students. The college admits students from various socio-economic backgrounds and mostly from the rural areas of Petlad, Borsad, Khambhat and Tarapur talukas. College organizes “Praveshotsav”- the induction programme at the beginning of academic year for the fresh students. The Principal of the College addresses fresh students giving them the basic information about the college, various courses conducted in the college and its relevance and career opportunities after completion of the course. A guided campus tour is arranged for the freshers. The students visit various departments, laboratories, library and museum and get acquainted with faculties and facilities available at the college. The mentoring data is maintained online through college website. The mentors and mentees are given username password for login to access their account. The mentees fill up the prescribed form online. The mentors are assigned 30 students as their mentees. The students regularly meet their mentors and get support and guidance to improve the academic performance, rebuilding their emotional and break barriers. The students are encouraged to join N.S.S., N.C.C., Sports, CWDC, Saptdhara, placement cell (UDISHA) activities according to their interest and skill. The students are also inspired to participate in various activities like Youth festivals, summer camps, finishing school project, visit to trade fairs, mock interviews, employment mela etc. The mentoring system support the students to recognize their skills, academic upliftment, boost up of self-confidence, stimulus to participate in extracurricular, sports and inter college competitions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1208	36	1 : 34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	20	20	1	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. V. S. Joshi	Principal	Member, Reviewer, American Journal of Nano Research, New York, NY 10020 U.S.A.
2019	Dr. V. S. Joshi	Principal	Member, Committee, 2019 2nd International Joint Conference on Metallurgical and Materials Engineering, Auckland, New Zealand
2020	Dr. V. S. Joshi	Principal	Member, Organizing Committee, Global Congress and Expo on Crystallography and Novel Materials, Valencia, Spain

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NA	NA	Nil	Nil

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation is an integral part of CBCS and college IQAC and examination committee always come up with reforms. Reforms in the Evaluation process: 1. The students are made aware about the evaluation and assessment system during orientation program. 2. Internal examination dates are announced in the beginning of the semester. 3. Unit tests, Surprise tests Quizzes are conducted regularly prior to mid semester examinations. 4. Regular conduct of seminars and guest lectures. 5. Monitoring the improvement in slow

learner and encouraging the fast learners by reviewing their performance by mentors. 6. Educational tours, industrial visits and small project work are arranged for the students and students submit the visit report and project report which is also evaluated. 7. The examination committee publishes examination schedule, nominates supervisory staff form departments and provisions exam classrooms in such a way that tests are conducted in a fair manner. 8. Retests when necessary are also conducted in special cases and managed separately. Internal assessment is considered as one of the most important aspects, and the following procedures are practiced for a transparent and robust mechanism. 1. Evaluation process is communicated to students through college and university website, syllabus copies, notice boards and class mentors. 2. Evaluation process is also explained to students on the day of orientation program during first year. Staff meetings are conducted periodically to review the evaluation process. 3. Display all unit /mid /sudden tests marks within a week after end of tests. 4. The internal marks uploaded on University website portal and printout of consolidated marksheets are being signed by the students. Faculty evaluates students growth by identifying assignment topics and creating question papers, Self Study Report of mathematical problems, quizzes, presentations, team-work activities and solving previous year's question papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The affiliating University of our college, Sardar Patel University, Vallabh Vidyanagar declares the term schedule before the commencement of academic year. The college IQAC prepares the academic calendar in purview of university term schedule. The academic calendar includes various committee meetings, celebration of various days, N.S.S., N.C.C. and sports activities, internal examination dates and various days to celebrate. The academic calendar is uploaded on college website. It also helps the students to plan their academic and extracurricular activities. For the UG programs, college conducts assessment of students through home assignments, theory and practical examination. The pattern and the marks distribution of all the components is as per university assessment format. The timeline created allows the students to complete the given syllabus in enough time. College IQAC collects the course completion forms duly filled from HODs to review the status of syllabus completion in each department. Students are given adequate time before the examinations to prepare and practice their concepts. The college examination committee oversee the implementation of internal examination. The tentative dates of publication of college results are also mentioned in the academic calendar. After the declaration of internal examination results, the marks are uploaded on University website portal. The consolidated marksheets are get printed and signed by the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NA](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	Nil	NA	Nil	Nil	NA

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://petladcollege.org.in/NAAC_2022/IQAC-2019-20/SSS-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Cooperative Education Training Programme	Economics Jilla Sahkari Sangh, Anand	05/08/2019
Dr. A. R. Rao Mathematics Competition	Mathematics	01/09/2019
Finishing School - Life Skills Employability Skills	UDISHA KCG, Govt. of Gujarat	25/11/2019
Sanskrit Sambhashan Varg	Sanskrit	06/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	SOCIOLOGY	1	1.78
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Gujarati	1
Physics	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Okha haran ma P remanandni Akhyan kala	DR. G D CHAUDHARI	Conference proceeding (Adhit)	2020	0	Shri R. K. Parikh Arts and Science College, Petlad.	Nil
H.I.V. Positive people: Social Problems and Solution- A Sociological Study	DR. A R PRAJAPATI	Journal of Ideal Research (E-Journal) 1.785 (I20R)	2019	0	Shri R. K. Parikh Arts and Science College, Petlad.	Nil
Environm ent and su stainabili ty	B M PRAJAPATI	Non Peer Reviewd	2019	0	Shri R. K. Parikh Arts and Science College, Petlad.	Nil
Impact on Agricul ture of automation Technology	B M PRAJAPATI	Aayudh (ISSN-2321-2160) Peer Reviewd	2020	0	Shri R. K. Parikh Arts and Science College, Petlad.	Nil
Study of impact on employment of industries in Gujarat	B M PRAJAPATI	Surabhi Peer Reviewd	2020	0	Shri R. K. Parikh Arts and Science College, Petlad.	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	11	5	1
Presented papers	3	9	2	Nil
Resource persons	Nil	5	Nil	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	Nil	Nil
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Khelo India University Games 2020	All India	Bhubaneshwar, Odisha	4
Kabaddi (Men)	All India West Zone	University of Kota, Rajasthan.	2
Cross Country Races	All India Inter University	Mangalore University, Alva. s College, Moodubidire, Mangalore.	2
Cross Country Races (Women)	All India Inter University	Andhra University Visakhapatnam. A.P.	1
Wrestling (Men)	All India Inter University	Guru Jambheshwar University Of Science Technology. Hisar, Hariyana.	2
Judo (Women)	All India Inter	Chhatrapati	1

	University	Shahuji Maharaj University, Kanpur, (UP)	
Judo (Men)	All India Inter University	Chhatrapati Shahuji Maharaj University, Kanpur, (UP)	1
Boxing (Men)	All India Inter University	Samrat Prithviraj Chauhan(PG)College, Baghpat Chaudhary Charan Singh University, Meerut (UP)	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	Nil	Nil
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
District Employment Office, Anand	20/08/2019	To provide employment opportunities to unemployed students	450
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	9059155

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0.12	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Nil	Nil	Nil	Nil	Nil	Nil
Nil	Nil	Nil	Nil	Nil	Nil	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	77	15	4	4	25	6	18	1	9
Added	0	0	0	0	0	0	0	0	0
Total	77	15	4	4	25	6	18	1	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	176917	1100000	1014667

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Shri R. K. Parikh Arts and Science College has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. There are standard operating procedures for maintenance of infrastructural and support facilities. Academic Facilities The institution has well prepared academic policy document with the aim to outline the College approach to the provisions of academic programs and the student cohorts for which they have been developed. It also covers various academic facilities available in the college. Physical facilities include infrastructure, buildings, furniture, fixtures and fittings are being maintained by a committee headed by a coordinator. Budget is allocated periodically to ensure proper maintenance and utilization of the Physical facilities. The security of the campus is out sourced and taken care of by a private agency engaged on long term basis. Laboratory: Labs are maintained by lab assistants. The stocks and records of all laboratories are maintained by store keepers and record assistants under the supervision of department in charge and office superintendent. Department wise annual stock verification is done by committees constituted for the purpose. Calibration and modernisation of equipment and updating wherever required are attended to by the professional agencies. Library: As per the Policy Document, the Learning Resource Centre is managed by a Librarian assisted by 01 record assistant. The library staff ensures best maintenance and utilization of Library infrastructure. The following measures are undertaken for the maintenance of furniture, equipment, computers and books. • Periodic fumigation. • Regular maintenance of reading room, reference section and equipment. • Updated Stock entries and physical verification. • Minor repairs/major repairs or replacements as per demand. • Fire Extinguishers and Vacuum Cleaners. Sports: Maintenance and utilization of Sports and games equipment, Courts and Gymnasiums are looked after by the Physical Director with support from assistant. Provision is made for periodic purchase of new equipment as per requirement. Classrooms: Maintenance and utilization of Classrooms is entrusted to head peon/monitors/in charges identified for the purpose. They are kept clean and ready for use by proper maintenance. Campus: The campus is well managed by Petlad Education Trust and permanent staff appointed by management entrusted the overall maintenance of cleanliness and repairs. Office subordinates and night watchman are also involved in the task. Computers and IT infrastructure: The computers and IT infrastructure is managed by computer faculty who ensures the optimal maintenance and utilization of IT

infrastructure for the benefit of students. He looks after the purchase and up gradation of systems and software, maintenance of equipment and disposal of e-waste. Furniture, water works, electrical, plumbing work: These parts are handled by maintenance committee.

http://petladcollege.org.in/NAAC_2022/IQAC-2019-20/4.4.2-Procedures-Policies-for-maintaning-facilities-RKPAS-2019-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Swami Sachchidanadji Scholarships	28	135000
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC, ST, OBC	147	639730
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NA	Nil	Nil	NA
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling and placement Cell (UDISHA) activities	155	358	Nil	9
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	NA	NA	NA	NA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nil
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	NA	NA
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council representatives are the asset of college. They always join hands with faculty members and college administration to ensure overall development of the college. Participation of students in such council helps in the development of their organizational skills. Usually, the active and meritorious students of the class are nominated as CRs unanimously by the students. They have a WhatsApp group for effective communication and interaction. The student participation in the council and various academic and administrative bodies and Committees helps them gain experience of conducting meetings, making decisions and managing an organization. As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Annual Day, Independence Day and Teachers Day etc. They receive guests, anchor programs, and organize the whole event on their own.

They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives or Medical check up camp, women empowerment programs, Garba competition in college. Two students of student council are members of team IQAC. As members of various committees, the CRs reflect the opinion of the students. Further, they also undertake the responsibility of maintaining discipline and clean and green on the campus. The CRs propose ideas, place requests, and provide feedback to the administration in a democratic manner on various aspects to initiate corrective measures wherever needed. Thus, under the supervision of teachers and the Principal, the students acquire administrative skills, civic responsibility, leadership, problem solving, and teamwork. The student council actively organize and participate in various events and programs organized by college IQAC, various committees, N.S.S., N.C.C. and sports. The college has quite good infrastructure for sports activities such as large independent playground for outdoor games. Also, well equipped multi gym, table tennis, carom and chess for indoor games. The student council students encourage other students to maximum utilize these facilities for good health and fitness. They also participate in creative writing for our quarterly college magazine "Utthan".

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings : 04 College has very active alumni association. But it's not registered yet. Our College IQAC team is closely working to strengthen the alumni association since last three years. Alumni association members are regularly invited in IQAC meetings. After series of discussions, it was decided to build an auditorium for the students. Regular interactions with alumni resulted in bring in needed revenue through donations for the auditorium project. A delegation of members of IQAC and alumni association had a meeting with the governing body of Petlad Education Trust to represent the auditorium project details. Petlad education Trust allotted the land of 1122 sq. mts. required for the construction of auditorium. The working committee was formed to carryout necessary documentation, permissions from various government agencies like Petlad Municipality. A special committee for technical assistance was also formed to carryout land survey, soil testing, appointing the architect, contractors and tendering process. The donations and financial requirements for this project will be fulfilled by the alumni association members. The stone laying ceremony was held on 19th February 2020 in the divine presence of Swami Shri Sachichidanandji, Shri Vrajeshbhai Parikh (President, Petlad Education Trust), Shri Devangbhai Patel (Trustee, Petlad Education Trust), Shri Kamleshbhai Patel (President, Alumni Association), members of alumni association, eminent alumni, social leaders, staff and students. The major donation of Rs. 21 lacs was declared by Swami Shri Sachichidanandji for this noble cause. The commitment of more than 30 lacs was announced.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management stand out as the two main strengths of the institution. The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. The principal is the sole authority of the institution. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee in charge manages the activities of the department and keep track of cocurricular and extracurricular activities in the College. Other units of College like sports, library, student's council also operates under the guidance of the various committees and also students are involved in the decision-making process to some extent. Students are empowered to play an active role in cocurricular and extracurricular activities, and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. There are different committees such as CWDC, NSS, IQAC, mentoring etc. in which students and teachers actively participate. The institution has qualified and competent administrators to provide effective leadership and management at various levels. The involvement of leadership is achieved through well-defined systems and organizational structure consistent with UGC policies and with the vision and mission of the institution in general. Various committees such as IQAC, Admission committee, Saptdhara committee, Maintenance committee, academic committee, and research Committee etc. are constituted. The faculty members are nominated in various bodies and they have liberty for decision making and managing the various functions of the institution. Systematic inputs are taken from faculty and staff through regular meetings of these committees for continues improvements in the system. Ideas are invited from Alumni and other stakeholders for innovation and enhancement in various functions such as administration, examination, NSS, placement, finance administrations. To strengthen participative management, the students are actively involved and given responsibilities to carry out extracurricular and cultural activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The centrally online admission process is through Sardar Patel University portal. The admission prospectus is made available on university website. The prospectus has all the necessary information like NAAC grade and fees structure of colleges. The students submit their forms online with registration fees. The students are given choice of their college and admissions are allotted through merit and strictly observing the reservation policy of state government of Gujarat. After mock round of admission, first merit list with cut off marks is released. The student can join college by paying fees. The admission process

	transparent and student friendly.
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and faculty members who are also members of board of studies play vital role in curriculum design and development by interacting with the university and provide their views and active participation related to curriculum development.
Teaching and Learning	The College has the following quality improvement strategies when it comes to teaching learning. 1. Most of the classrooms are equipped with multimedia projectors and screens. The faculty members prepare their lecture using power point presentations and use classroom internet facility to demonstrate videos and simulations. 2. The internet facility for browsing and watch online videos and other study material with computers is provided to the students in library as well as in computer center. 3. Science departments have started taking quizzes and assignments using Google Classroom application. 3. The students are encouraged to participate in inter college competitions like poster presentation, quiz, study tour, surveys, classroom seminars, visit to old aged home and industrial visits. 4. Expert lectures are arranged in subjects like Physics, Chemistry, Botany and Computer Science. One week "Sanskriti Sambhashan Varg" - lecture series is arranged by Sanskrit department. In Gujarati subject "Late Shri Ramanlal Chunilal Modi" lecture series is organized. "Sahkar Shikshan Varg" -lecture series organized by Sociology department.
Examination and Evaluation	The college exam committee efficiently and strategically implement the continuous internal evaluation system of CBCS. 1. College internal dates and program are announced at the beginning of semester. Course teachers of each course follows the schedule defined in the academic calendar of the college for conducting these examinations and also keeps the proper records of the same time to time. 2. Mid semester examination is conducted as per the guidelines of Sardar Patel University. The absentees are given

opportunity for retests. 3. All the examination records are computerized. 4. The internal marks are verified by the department heads and uploaded on university web portal. A hard copy of consolidated mark sheet duly signed by the student is also kept for the record. 5. University practical examinations are conducted by the college for B. Sc. Semester - 1, 2, 3, 4.

Research and Development

The following strategies were adopted by the college research committee for the quality improvement in research and development. 1. IQAC and research committee motivate faculty members for research publications. 2. Encourages them to present papers in International, National, state level seminars and workshops. 3. Encourages faculty members to undertake major and minor research projects.

Library, ICT and Physical Infrastructure / Instrumentation

1. Central library of the college has more than 13,000 text books, 17,000 reference books and more than 300 journals and magazines. 2. All the students are issued bar-coded ICARDS for issue and return of books. 3. There are five desktops with internet facility is available for students to access online web materials. 4. College has fully furnished computer center and a DELL laboratory. 5. All laboratories of science faculty are fully equipped with latest instruments.

Human Resource Management

1. Institute has established well organised administrative section to look after the employees and students respectively. The Institute maintains all service records of the employees and keep up to date records of their leave. College admission records, fees collection, scholarships disbursement, issue of various certificates to the students are properly managed. 2. College website is regularly updated and maintained by college computer faculty. 3. College social media Facebook page is managed by our college technician and various events photography and videography is handled by our enthusiastic laboratory assistant. 4. Computer training programs are arranged for non-teaching staff and peons. 5. One of the IQAC members is a practicing doctor who always visits college campus as and

when needed.

Industry Interaction / Collaboration

The college has established industry interface cells which help in promoting industrial visits, activity, training and projects between industries and institution. The students of science visit various industry and experts from industries are invited deliver their talk. Arts faculty students visit nearby hotels and resorts to explore the tourism industry which is emerging and developing very growing in Gujarat.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Administrative MIS modules of the institute helps in keeping service records of all the employees maintaining service books, promotion records, seniority, generating salary slips etc. It also helps to upload staff salary data on e-gyan pay portal of government.
Finance and Accounts	Functions of the finance and accounts are precisely defined and are strictly followed with proper accounting practices making record of each financial transactions using e-governance mechanism. This helps keeping records of receipt of funds, projects, consultancy income, donations, staff salary and all types of purchases and payment of various utility bills and taxes. The internal audit as well as government audit of accounts are made on time.
Student Admission and Support	The admission process is online and our college is also help centre for the admissions, the students get full support for the admission process. The student's database is maintained through software. Government scholarships are registered online and students receive scholarship amount in their bank accounts. Student Admission and Support College has extended helping counter for the students which provides them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only.
Examination	Much of exam related communication which is time bound are executed through IT enabled platforms, which saves on time and improves accuracy.

Planning and Development	The college administrative block uses TechSis MIS software with partial office automation. The MIS software has fees modules where students database is generated which is used to generate general register number, roll numbers, scholarship details and certificate modules. Also it helps to communicate with students and parents/guardians through bulk sms. College website is systematically updated with all the information required for admission, scheduling time table, exam dates etc.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	NA	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nill	Nill	Nill	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Provident Fund,	General Provident Fund,	Scholarships,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. The funds released from the external bodies such as RUSA shall be audited by the Chartered Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilized upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills. Internal Committees are formed to perform internal check of the amounts utilized. Qualified Internal Auditors have been permanently appointed and a team of staff under them do a thorough check and verification in each financial year. Likewise an external audit is also carried out on an elaborate way by AG office of Department of Higher Education, Gandhinagar. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parents are important stakeholder College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Parents are cordially invited for Orientation Programme of their wards on their first Day of College every year. We conduct regular meetings with parents each semester. Apart from this faculty members directly interact with parents regarding strengths and weaknesses of the students, whenever necessary. Feedback from the parents is taken during these meetings. 1. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. 2. Most of the notices regarding admission, examination and results are conveyed to parents through sms by

college administration. 3. Parents-teacher interaction is arranged in every semester.

6.5.3 – Development programmes for support staff (at least three)

Annual Staff training needs identified and training conducted. Support staff is offered basic computer training, disposal of bio waste etc. Health check up of support staff. Basic life support first aid treatment. Uniform for Support Staff. Regular Staff meetings to address their need and upgrade their skills are conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started construction of new college building under RUSA 2.0 grants. Finishing School project funded by Knowledge Consortium of Gujarat (KCG), Gujarat. "Job fair" organized in alliance with Employment Exchange, Anand district. Cooperative Educational Training program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	New College building construction under RUSA 2.0	01/04/2019	01/04/2019	30/06/2019	15
2020	Auditorium Project initiated	19/02/2020	19/02/2020	Nil	12
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Awareness Seminar	12/07/2019	12/07/2019	145	Nil
Women's Role in Personality Development and Nation Building	20/08/2019	20/08/2019	143	Nil
Self Defense	06/01/2020	06/01/2020	50	50

Class				
Traditional Day, Saree Day, Rangoli competition	20/01/2020	21/01/2020	98	25
International Women's Day Celebration	09/03/2020	09/03/2020	78	66

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • The fluorescent tube lights and CFL bulbs are replaced by LED lights. • "Save Energy" awareness campaign among the students has helped to instill habits to switch off lights and fans before leaving classrooms and laboratories. • Lectures and play on environmental awareness in N.S.S. annual camp. • Plastic Free campus movement within campus. • Celebration of World Environment Day and Ozone Day for environmental awareness.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2019	1	International Yoga Day celebration	Awareness and practice of Yoga	197
2019	1	1	26/06/2019	1	International Day Against	Fight against Drug Abuse	103

					Drug Abuse and Illicit Trafficking		
2019	1	1	13/09/2019	1	Youth voter registration campaign	Student ambassadors for Voter awareness program with collectorate.	3
2019	1	1	20/10/2019	1	Plastic free society	Plastic free society campaign with Petlad Nagarpalika	30
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Tribal Day Celebration	09/08/2019	09/08/2019	93
Indian Constitution Day Celebration	26/11/2019	26/11/2019	84
International Language Day Celebration	20/02/2020	20/02/2020	18
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Proper garbage disposal in college campus aided by Petlad Municipality. • Tree Plantation programme. • Development and maintenance of Botanical Garden. • Campus cleanliness drives by N.S.S. students. • Proper disposal of chemical and biological waste. • Day to day collection and disposal of garbage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Empowering Alumni Engagement: A success story Maintaining good relationships with alumni over time is crucial to the success of higher education institutions. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, and career opportunities to students. These are just a few of the reasons why alumni are</p>

important to the success of higher education institution, which are becoming more accountable for job placement rates. Further, alumni bring in needed revenue through donations, attendance at sports events, etc., which can help institution weather the "perfect storm" of financial issues that many currently face. Their add-on services beyond educational content. These include advising, academic support, campus-based activities, and alumni career networks. In short, a sense of belonging to a supportive community. Our College IQAC team is closely working to strengthen the alumni association since last three years.

Alumni members were invited to attend regular IQAC meetings to discuss the academic progress of the students and share their experiences. The coordinator of IQAC is also an invitee member of alumni association who regularly interact with alumni association members at their meetings. So the relationship bonding grew very strong and finally, a mega project to build an auditorium was decided. The alumni members agreed to build a large auditorium for the students with a seating capacity of 700. A delegation of members of IQAC and alumni association had a meeting with the governing body of Petlad Education Trust to represent the auditorium project details. An overwhelming response was received and the land of 1122 sq. mts. required for this project was allotted by the management of Petlad Education Trust. The working committee was formed to carryout necessary documentation, permissions from various government agencies like Petlad Municipality. A special committee for technical assistance was formed to carryout land survey, soil testing, appointing the architect, contractors and tendering process. The donations and financial requirements for this project will be fulfilled by the alumni association members. The stone laying ceremony was held on 19th February 2020 in the divine presence of Swami Shri Sachichidanandji, Shri Vrajeshbhai Parikh (President, Petlad Education Trust), Shri Devangbhai Patel (Trustee, Petlad Education Trust), Shri Kamleshbhai Patel (President, Alumni Association), members of alumni association, eminent alumni, social leaders, staff and students. The major donation of Rs. 21 lacs was declared by Swami Shri Sachichidanandji for this noble cause. The commitment of more than 30 lacs was announced. The colleges are to reap the financial and other benefits that alumni can provide, they must focus on building deep relationships with students while they are enrolled.

Then, they must maintain those connections over time. This project is the upshot of student-teacher continued relationship. The college need to view students as lifelong commitments that do not end at graduation. Alumni are resources that can provide meaningful and mutually beneficial relationships over time. Thus, the alumni served as major revenue contributor to the college and a mega project of student auditorium is realised.

2. Social Service from Campus to Community The stakeholders should be sensitive towards their social responsibilities. The college provide exposure to the students of lifestyles of people hailing from diverse socio-economic culture background. The NSS is part of our academic, social and personal life as it is the third dimension of education. It allows the students to actively contribute their services for the cause of community and the nation, thus helping them develop their personality. As such, the NSS is the right platform, where the student- youth of the nation may get to involve with real life social activities, and thereby become responsible citizen of India. To meet these objectives our college N.S.S. unit is actively working to carryout social services from campus to the community. NSS activities are selected keeping in mind the rural population to make the illiterate/semiliterate/underprivileged community people aware of the demands of society at the state/national level and reap the benefits of the facilities offered by the state/nation. The students find a platform to serve community and planned activities are aligned with the motto of the N.S.S. "Not Me But You". The NSS unit had started its activities in the beginning of the academic session with the full support of our NSS volunteers under the leadership of programme officer. The following activities were successfully carried out throughout the academic year.

- Celebration of International Yoga Day. •

Celebration of International Day Against Drug Abuse and Illicit Trafficking. • Blood Donation camp. • Organized Guest lecture on "Hygiene and health", Speaker: Dr. Kantibhai Vankar. • On campus Tree Plantation. • Organized Guest lecture on "Develop the spirit of world-brotherhood" • Organized Guest lecture on "World Tribal Day". Speaker: Dr. Girishbhai Chaudhary • The students joined 15th August, flag hosting program. • Guest lecture by Dr. Kalpesh Anjaria, Gir Foundation, on biology and pollution. • Three students selected as campus ambassador in the youth voter registration campaign program and joined the voter awareness and reform program organized by the Anand Collectorate. • Plastic free society campaign during Ganesh Mahotsav in nearby villages and oath taking during Aarti. • Celebration of the 125th Anniversary of Swami Vivekanandas Historic Chicago Lecture Discourse given at the Chicago World Council of Religions (September-27-1883) Speaker : Dr. Alpesh Prajapati. • On the occasion of Gandhi Jayanti, NSS students participated in the plastic free society campaign from Sainath Chokdi to Lakkadpura village road jointly with Petlad Municipality. • About 50 students participated in the inauguration and tree-planting program of the Solid Waste Processing project STF plant of Petlad Municipality under Swachh Bharat Mission. Honorable Environment Minister, MPs and MLAs, ministers were present in this program. • Voting awareness : A public awareness program was organized by the students of the college at Jantral village informing the people about new voter card and name correction. • "Celebration of Indian Constitution Day" - Speaker: Dr. Girish Chaudhary. • Organized Guest lecture on the subject of single use plastics. Speaker: Dr. Kalpesh Anjariya, Department of Biology. • Celebration of International Womens Day in presence of Shri Maheshbhai Yagnik, Local Management Committee, Petlad Education Trust. • Visited Nadiad Observation Home. • Organized one-day camp on college campus cleanliness and hygiene. • Child Health Competition (Anganwadi, Shahpur Village). Annual Camp at Shahpur Village: • A rally was organized about Voter Awareness and Save girl Child. • "Swachhta Tya Prabhuta", village cleaning was done by the campers in the public places of the village through village cleaning and labour. Various competitions like Wall Slogans, painting, mehndi, home decoration, and handicrafts were organized. • Drama and cultural program were organized. • Animal diagnosis camp was organized. • Self-defence classes of judo-karate techniques for girls. • A program was organized for the villagers regarding Animal Husbandry and Milk Production Awareness Program. Mr. Kalpesh Patel and Team Amul (Amul Dairy) as speakers. Milk Production Competition (Cooperative Dairy Shahpur Village) was organized. • After reading their favourite book, the campers presented their ideas on the topic "My favourite book". • Organized Medical Camp at Shahpur Village. In collaboration with Jalaraam Jan seva Trust, Dharmaj, an eye check-up and dental camp. • The crematorium of Shahpur village was cleaned by the students. • Women Empowerment: A one-day workshop was organized on the theme Good Touch Bad Touch and Womens Safety. Guest speaker: Patel Alpabhen (Granus Organization, Structure Officer, Gujarat) • Cricket competition. The following evidences of success were observed. • A change in villagers' attitude towards cleanliness was clearly evident. • Calls and invitations were received from the villagers to the college to organize more training and guidance sessions on self-defence and Medical Camp. • The participated students appeared more concerned and motivated as their participation in other social activities, conducted by college enhanced. • The organizational skill among the students appeared to be enhanced while organizing various programmes in the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://petladcollege.org.in/wp-content/uploads/2021/12/Best-Practice-2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of our College is to offer knowledge based, career oriented education in various disciplines and build better citizens for tomorrow. We are following the path to groom a student in areas of his/her career of interest and impart necessary competence to make one successful in professional career. Our mission is to develop a conducive and rich infrastructure with modern and adequate facilities for academic, co-curricular and overall development of students and staff. Which leads us to contribute to the development of the society with due focus on local economy. Shri R. K. Parikh Arts and Science College aspires to become a unique institution branded for 1. Providing quality education with a minimal fee structure. 2. Promoting academic, moral and cultural development of students. 3. Strengthening girl students by organizing imperative activities. 4. Inculcating students to participate in sports, N.S.S. and N.C.C. activities. 5. Academic and professional development of teachers and staff. Providing quality education with a minimal fee structure: The College, being grant in aid institute has a nominal fee structure. The experienced faculty members are appointed by the state government of Gujarat, which ensures the quality of teachers, thus providing quality education under nominal fees for the students of rural area. The eligible students are also provided various scholarships from the state government and Swami Shri Sachchidanandji Samaj Seva Trust, Bhaikaka Foundation which further ensures better education to the students of poor socio-economic background. Promoting academic, moral and cultural development of students: Apart from academic excellence moral and cultural development of the students is also an important factor to pay attention. The students are in continuous contact with their mentors for the academic and personal guidance. The students actively participate in various cultural activities like "Ignite"-annual day celebrations, teacher's day, International Yoga day, youth festival and annual graba competition. Strengthening girl students by organizing imperative activities: The girl students also actively participated in various C.W.D.C. activities like "Beauty care, Be the change and Legal literacy" workshops, personality development, skill development and placement seminars with great enthusiasm and zeal. Inculcating students to participate in sports, N.S.S. and N.C.C. activities: The College has keen interest and pay attention to the physical, moral and cultural development of students. The students have outstanding performance in sports activities during academic year 2017-18. The women teams have established a benchmark by claiming medals in various championships. The N.S.S. and N.C.C. activities like campus cleanliness drives, blood donation camp, Thalassemia check up, disaster management and annual training camp are also remarkable. Academic and professional development of teachers and staff: The teaching faculty members are encouraged to participate in research activities. Two of our faculty members are research guides. The faculty members have attended seminars/conferences, published research papers and served as resource person at International, national and state level.

Provide the weblink of the institution

https://petladcollege.org.in/NAAC_2022/7.3_Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. To carry out Energy Audit of the institute to determine the energy consumption associated with a facility and the potential savings associated with that energy consumption. An energy audit is often the first step in making college building more efficient. The goal of an energy audit is of course to identify energy-saving opportunities, but also to increase asset values, lower ownership costs and promote environmental stewardship, human comfort, health and safety. Energy audit is essential for understanding exactly where you need to

improve and what you should prioritize to improve the energy efficiency of a building. It was decided to carry out energy audit through authorized agency during this year. 2. To carry out Gender Audit at college level. Gender Equality is a global issue, and discussions on women's emancipation and her rights are at the forefront of many worldwide formal and informal campaigns. As the awareness of gender issues increases, women spontaneously take action against women's oppression and exploitation. Gender awareness allows women to move beyond other conventional gender stereotypes and rigid gender role definitions. Dr. A. R. Prajapati was assigned this project to collect the data and analyse it with most appropriate scientific methods. It was also decided to appoint an external auditor from PG department. 3. Utilization of RUSA 2.0 grants. The college has already received grants of Rs. 1 crore for the construction of new building for the purpose of academic and extracurricular activities. Most of the civil work was completed within time frame and the necessary reports were submitted on time. College IQAC and RUSA committee has already initiated the process to start phase-2 for the renovation of existing building. 4. Construction of College Auditorium. The collaborative efforts of College IQAC, alumni, management and all the staff resulted in a success story of Auditorium for college students with seating capacity of 700 students. Petlad Education Trust has already allotted land of 1122 sq.mts. and the construction work has already started under the monitoring of Team IQAC and other committees. 5. More emphasis on e-governance in college admin office and use of google classroom for academics. The college admin office is using Techsis software having partial automation services. In today's digital age, office automation systems offer an array of benefits for organizations of every size. Powerful office automation systems reduce manual effort and store a large amount of data in little space. It is recommended by college IQAC to purchase more efficient and automated cloud-based system for office admin. The teaching faculty also required to use latest technological tools for online teaching, learning and evaluation. The college IQAC has initiated the process to procure licence of Google Suits for Education from Google. It is likely to receive license copy of Google Suit very soon. 6. To continue finishing school program for the next academic year 2020-21. The finishing school program initiated by KCG, Gujarat was implemented since last two years. The feedback from beneficiary students were encouraging and the same will continue in 2020-21.