

# SHRI R. K. PARIKH ARTS AND SCIENCE COLLEGE

( Accredited By NAAC : B+ Grade )

Managed by Petlad Education Trust

(Trust Reg. No. E/648 Anand)

Phone : +91-2697-252396

Fax : +91-2697-252396

Email : petladartsandscience@gmail.com



Post Box No.-23

PETLAD - 388 450

Dist : Anand, GUJARAT

Website : www.petladcollege.org

Ref. No. :

Date : / /201

Ref. No. IQAC\_Min/04-18/008

Date : 14/04/2018

## IQAC MEETING MINUTES

The regular meeting 04-18/008 of Internal Quality Assurance Cell (IQAC) duly called and held on 14<sup>th</sup> April 2018 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved.

2. Approval of agenda :

The agenda was unanimously approved as distributed.

3. It was decided to apply for RUSA grants of MHRD, New Delhi worth Rs. 2 crores. The responsibility to fill up the forms and follow up was assigned to Dr. J. A. Chaudhari and Dr. U. H. Vyas.

4. Dr. U. H. Vyas presented the progress regarding approval of B. Sc. Computers Science course. The application for affiliation was already done and Affiliation form fees of Rs. 25,000/- and Rs. 1,50,000 for affiliation in June 2017. Further process of Deed of declaration on Rs. 100/- stamp by Petlad Education Trust and fixed deposit of Rs. 6,00,00/- as security amount would be carried. A spot committee would visit College Computer centre after payment of Rs. 25,000/-.

5. Shri B. D. Joshi was assigned responsibility for the preparation of academic planner for the academic year 2018-19.

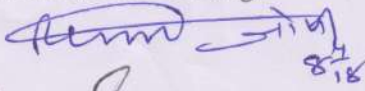


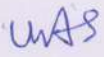

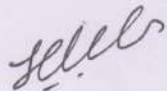
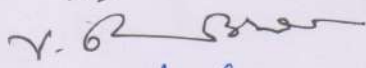

6. It was decided to place College hoardings at various places and cross roads. It was also decided to bring quotations from advertising agencies and display hoardings at College crossing, Bandhni Crossing, Dharmaj crossing, Khambhat bus stand as soon as the declaration of 12<sup>th</sup> Science results.

7. The tentative date of next IQAC meetings were decided as below.

21/07/2018, Saturday at Time : 02:00 p.m.



The following members were present in the meeting.

- 1 Prin. Dr. V. S. Joshi 
- 2 Mr. K. R. Trivedi 
- 3 Dr. K. B. Anjaria 
- 4 Mr. A. V. Pandya Absent with Permission
- 5 Dr. U. H. Vyas 
- 6 Mr. B. D. Joshi 
- 7 Dr. G. D. Chaudhari 
- 8 Mr. V. R. Bhavsar 
- 9 Dr. Rajesh K. Trivedi 
- 10 Mr. Milan B. Patel Absent with Permission
- 11 Mr. Kamleshbhai Patel Absent with Permission
- 12
- 13



  
PRINCIPAL  
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Website : www.petladcollege.org

Ref. No. :

Date : / /201

Ref. No. IQAC\_Min/07-18/009

Date : 21/07/2018

## IQAC MEETING MINUTES

The regular meeting 07-18-009 of Internal Quality Assurance Cell (IQAC) duly called and held on 21<sup>st</sup> July 2018 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved. (item 18.7.1)
2. Approval of agenda :  
The agenda was unanimously approved as distributed.
3. Since Shri. Haren Shah has resigned from Petlad Education Trust as a managing trustee, Team IQAC recognise his services and support to the College. It was decided to send a letter of appreciation to him
4. It was decided to include Dr. Maheshbhai Yagnik of Management Local Committee, Petlad Education Trust as IQAC member and continue with the same IQAC team as in 2017-18. (item 18.7.2)
5. Prin. Dr. Vimal Joshi congratulated the College team for the approval of RUSA grants and highlighted the IQAC team the progress towards final stage. (item 18.7.3)
6. It was resolve to invite an agency form Vadodara for the green audit initiation. (item 18.7.4)
7. It was resolve to construction bio-toilets under RUSA grants. (item 18.7.5)
8. Dr. K. B. Anjaria was given responsibility for the training of class-4 College employee of disposal of bio waste in composed pit and orientation of all staff members regarding bio waste pit and bio toilets (item 18.7.6)

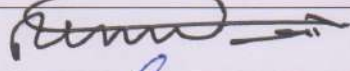
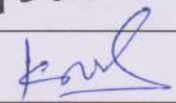
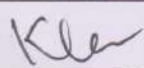
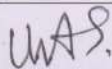
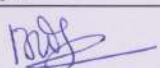
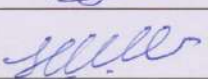
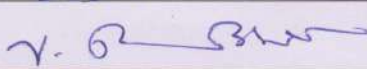
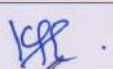
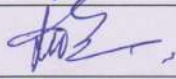
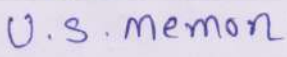
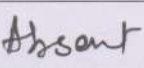


9. The training of non-teaching staff should be arranged as per the time schedule convenient to the vendor of TECHSIS software. (item 18.7.7)

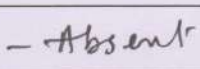
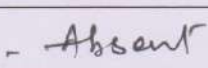
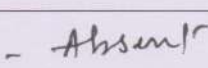
10. The tentative date of next IQAC meetings was decided as below.

22/09/2018, Saturday at Time : 02:00 p.m.

The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (IQAC coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Mr. V. R. Bhavsar	
8	Mr. Kamleshbhai Patel (Alumni)	
9	Dr. Rajesh K. Trivedi (Community representative)	
10	Ujmabanu S. Memon (Student)	
11	Meet D. Patel (Student)	

The following members were unable to attend the meeting with prior consent.

11	Shri Harenbhai Shah (Management representative)	
12	Mr. Milan B. Patel	
13	Mr. A. V. Pandya	



  
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Ref. No. :

Date : / /201

Ref. No. IQAC\_Min/09-18/010

Date : 22/09/2018

## IQAC MEETING MINUTES

The regular meeting 09-18/010 of Internal Quality Assurance Cell (IQAC) duly called and held on 22<sup>nd</sup> Sept. 2018 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.


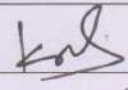
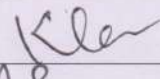
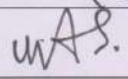

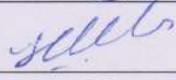
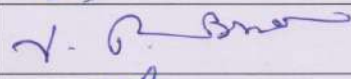

1. The minutes of the previous meeting were unanimously approved.
2. Approval of agenda :  
The agenda was unanimously approved as distributed.
3. Prin. Dr. Vimal Joshi presented the progress outline of RUSA grants. (item 18.8.2)
4. The syllabus completion report was reviewed and it was found satisfactory progress. Also the internal exams schedule was reviewed and necessary remarks were passed on to the examination committee. (item 18.8.3)
5. Discussion and strategic planning was suggested by IQAC members regarding the improvement in university results. It was also suggested (item 18.8.4)
6. The mentoring is successfully implemented. Also the suggestions from members were noted for the improvement. It was also decided to continue mentoring to the entrant students for the consecutive three year by the same mentor. (item 18.8.5)

The tentative date of next IQAC meetings was decided as below.

22/12/2018, Saturday at Time : 02:00 p.m.



The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (IQAC coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Mr. V. R. Bhavsar	
8	Mr. Kamleshbhai Patel (Alumni)	
9	Dr. Rajesh K. Trivedi (Community representative)	Absent with Permission
10	Ujmabanu S. Memon (Student)	Absent with Permission
11	Meet D. Patel (Student)	Absent with Permission

The following members were unable to attend the meeting with prior consent.

11	Shri Harenbhai Shah (Management representative)	- Absent -
12	Mr. Milan B. Patel	- Absent -
13	Mr. A. V. Pandya	- Absent -



  
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Date : / /201

Ref. No. IQAC\_Min/09-18/011

Date : 22/12/2018

## IQAC MEETING MINUTES


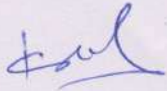
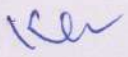
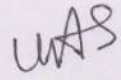
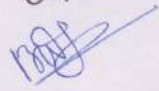

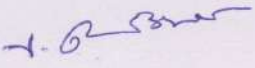

The regular meeting 09-18/011 of Internal Quality Assurance Cell (IQAC) duly called and held on 22<sup>nd</sup> December 2018 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.


1. The minutes of the previous meeting were unanimously approved.
2. Approval of agenda :  
The agenda was unanimously approved as distributed.
3. Prin. Dr. Vimal Joshi presented the progress outline of RUSA grants. (item 18.8.2)
4. The syllabus completion report was reviewed and it was found satisfactory progress. Also the internal exams schedule was reviewed and necessary remarks were passed on to the examination committee. (item 18.8.3)
5. Discussion and strategic planning was suggested by IQAC members regarding the improvement in university results. Some of these suggestions are; Pose thought-provoking questions which inspire the students to think for themselves and become more independent learners. Incorporating technology into the classroom is a great way to actively engage the students. (item 18.8.4)
6. The mentoring is successfully implemented. Also the suggestions from members were noted for the improvement. It was also decided to continue mentoring to the entrant students for the consecutive three year by the same mentor. (item 18.8.5)



The following members were present in the meeting.

- 1 Prin. Dr. V. S. Joshi 
- 2 Mr. K. R. Trivedi 
- 3 Dr. K. B. Anjaria 
- 4 Mr. A. V. Pandya Absent with Permission
- 5 Dr. U. H. Vyas 
- 6 Mr. B. D. Joshi 
- 7 Dr. G. D. Chaudhari 
- 8 Mr. V. R. Bhavsar 
- 9 Dr. Rajesh K. Trivedi Absent with Permission
- 10 Mr. Milan B. Patel Absent with Permission
- 11 Mr. Kamleshbhai Patel
- 12 Dr. M. K. Tagnik   
with member
- 13



  
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Ref. No. :

Date : / / 201

Ref. No. IQAC\_Min/03-09/012

Date : 14/03/2019

## IQAC MEETING MINUTES

The regular meeting 03-19/012 of Internal Quality Assurance Cell (IQAC) duly called and held on 14<sup>th</sup> March 2019 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. The minutes of the previous meeting were unanimously approved. (item 19.3.1)
2. Approval of agenda :  
The agenda was unanimously approved as distributed.
3. Prin. Dr. Vimal Joshi congratulated Team IQAC and RUSA committee for successfully submitting all the necessary documents and receiving Rs. 100 lakh of RUSA grants. It was also suggested to appoint a technical assistant and an account assistant. (item 19.3.2).
4. The odd semester university results of October 2018 are satisfactory. 16 students of B. Sc. (Sem-1,3,5), B.A. (Sem-1,3,5) and M. A. (Sem-1 & 3) are in University TOP TEN rank. (annexure attached) (item 19.3.3)

The University Results Analysis is as under.

Class	College Result %	University Result %	Class	College Result %	University Result %
B. Sc. SEM - 1	60.38	47.67	B. A. SEM - 1	71.57	66.95
B. Sc. SEM - 3	51.58	42.72	B. A. SEM - 3	78.91	73.81
B. Sc. SEM - 5	80.18	58.65	B. A. SEM - 5	87.93	87.83
M. A. Sem - 1 (Economics)	20.00	73.26	M. A. Sem - 3 (Economics)	78.95	84.62
M. A. Sem - 1 (Sociology)	94.44	94.07	M. A. Sem - 3 (Sociology)	100.00	99.05
M. A. Sem - 1 (Gujarati)	77.27	89.57	M. A. Sem - 3 (Gujarati)	75.00	84.27



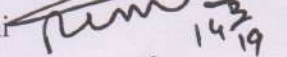
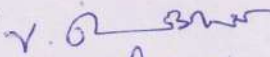
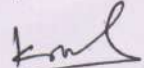
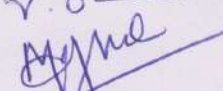

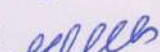
The University rank and College rank students were felicitated awards and certificates in farewell function of outgoing batch of 2018-19. IQAC team members congratulated all the staff members and students.

5. It was decided to place hoardings of College advertisement at key places and local dish TV scrolling advertisement and video clip for academic year 2019-20. (item 19.3.4)
6. IQAC coordinator Mr. K. R. Trivedi discussed the new framework for Accreditation given by NAAC. (item 19.3.5)
7. As part of strengthening Alumni association, a meeting of alumni members was held on 10/03/2019. Many alumni members were present and gave valuable suggestions. It was also decided to construct an auditorium. It was also resolved to collect Rs. 200 against permanent membership of alumni association from semester-6 students and issue Alumni Card. (item 19.3.6)
8. It was decided not to add new member in team IQAC in place of Mr. A. V. Pandya at this juncture. (item 19.3.7)
9. Dr. M. K. Yagnik gave some valuable suggestions regarding students training for power point presentations and subject wise deviation analysis of university results. (item 19.3.8)
10. Dr. G. D. Chaudhari expressed vote of thanks.

The tentative date of next IQAC meetings was decided as below.

16/06/2019, Saturday at Time : 02:00 p.m.

The following members were present in the meeting.

- |   |                       |                                                                                     |    |                       |                                                                                       |
|---|-----------------------|-------------------------------------------------------------------------------------|----|-----------------------|---------------------------------------------------------------------------------------|
| 1 | Prin. Dr. V. S. Joshi |  | 7  | Mr. V. R. Bhavsar     |  |
| 2 | Mr. K. R. Trivedi     |  | 8  | Dr. M. K. Yagnik      |  |
| 3 | Dr. K. B. Anjaria     | Absent with permission                                                              | 9  | Dr. Rajesh K. Trivedi | Absent with permission                                                                |
| 4 | Dr. U. H. Vyas        | UAS.                                                                                | 10 | Mr. Milan B. Patel    | Absent with permission                                                                |
| 5 | Mr. B. D. Joshi       |  | 11 | Mr. Kamleshbhai Patel | Absent with permission                                                                |
| 6 | Dr. G. D. Chaudhari   |  | 12 | Miss Shivangi Patel   | Absent                                                                                |



  
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