

# SHRI R. K. PARIKH ARTS AND SCIENCE COLLEGE

( Accredited By NAAC : B+ Grade )

Managed by Petlad Education Trust  
(Trust Reg. No. E/648 Anand)

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Email : petladartsandscience@gmail.com



Post Box No.-23  
PETLAD - 388 450  
Dist : Anand, GUJARAT  
Website : www.petladcollege.org

Ref. No. IQAC\_Min/06-17/004

Date : DATE: 24/06/2017

## IQAC MEETING MINUTES

The regular meeting 06-17/004 of Internal Quality Assurance Cell (IQAC) duly called and held on 24<sup>th</sup> June 2017 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

**1. Item 17.6.1 of agenda :**

The IQAC coordinator read the minutes of the previous meeting were unanimously approved.

**2. Approval of agenda :**

The agenda was unanimously approved as distributed.

**3. Item 17.6.2 of agenda :**

The analysis of University results of B.Sc., B.A. (Sem-2, 4 & 6) and M.A. (Sem-2 & 4) were presented by Mr. B. D. Joshi. The results of B.Sc., B.A. and M.A. were satisfactory. It was also noted that further improvement in results can be obtained by more vigorous continuous evaluation process through the semester.

**4. Item 17.6.3 of agenda :**

It was decided to introduce a new course B. Sc. Computer Science. Dr. U. H. Vyas (Head, Department of Computer Science) was given responsibility to carryout affiliation process with Sardar Patel University for the approval of course.

**5. Item 17.6.4 of agenda :**

The state government of Gujarat has offered Tablets to all the first year students. Mr. K. R. Trivedi was given responsibility as a nodal officer for this project.

**6. Item 17.6.5 of agenda :**

The IQAC committee discussed over the content and academic plan of the year 2017-18. The academic calendar (2017-18) was approved with some suggestions by IQAC members.

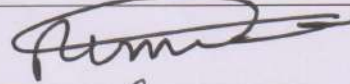
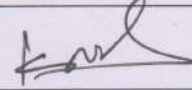
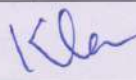
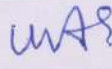

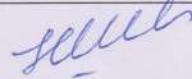
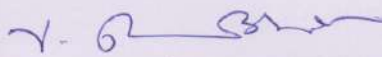
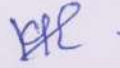
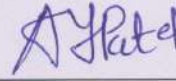
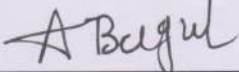


7. **Item 17.6.6 of agenda :**

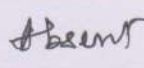
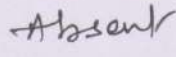
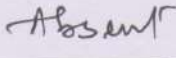
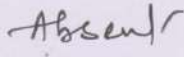
It was decided to conduct next meeting of the IQAC on 14/08/2017.

Vote of thanks was proposed by IQAC coordinator.


The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Mr. V. R. Bhavsar	
8	Shri Kamlesh Patel (Alumni)	
9	Miss Aesha Y. Patel (Student)	
10	Mr. Arun M. Bagul (Student)	

The following members were unable to attend the meeting.

11	Shri Harenbhai Shah (Management representative)	
12	Mr. A. V. Pandya	
13	Dr. Rajesh K. Trivedi (Community representative)	
14	Mr. Milan B. Patel (Industrialist)	



  
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Ref. No. :

Date : / /201

Ref. No. IQAC\_Min/08-17/005

DATE: 14/08/2017

## IQAC MEETING MINUTES

The regular meeting 08-17/005 of Internal Quality Assurance Cell (IQAC) duly called and held on 14<sup>th</sup> August 2017 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

1. **Item 17.8.1 of agenda :**

The IQAC coordinator read the minutes of the previous meeting 06-17/004 were unanimously approved.

2. **Approval of agenda :**

The agenda was unanimously approved as distributed.

3. **Item 17.8.2 of agenda :**

As per the requirement suggested by Dr. U. H. Vyas (HOD, Computer Science), College Computer centre was required to facelift after initiating B. Sc. Computer Science course as a core course. It was unanimously decided to purchase new revolving student chairs. The procedure for purchase should be done through purchase committee of the college as per the rules and regulations.

4. **Item 17.8.3 of agenda :**

A meeting with CWDC committee members was arranged on 06/07/2017 at Principal's office. The CWDC chair was advised to prepare various activity list for the year 2017-18. Ms. S. S. Vyas presented the outline of various activities planned to empower the girl students.

5. **Item 17.8.4 of agenda :**

It was also planned the activities of Career counselling and placement cell (UDISHA). Mr. I. A. Sheikh was given responsibility to carryout UDISHA activities throughout the year.



6. **Item 17.8.5 of agenda :**

Dr. U. H. Vyas was given responsibility to train the support staff for basic computer training and data entry.

7. **Item 17.8.6 of agenda :**


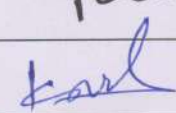
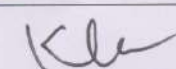
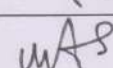
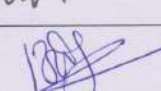
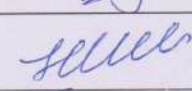
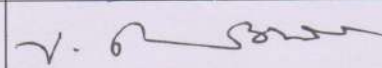
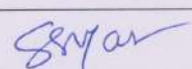
The syllabus completion status was reviewed and necessary suggestion were given to examination committee for internal examination.

8. **Item 17.8.7 of agenda :**








It was decided to conduct next meeting of the IQAC on 16/12/2017.

Vote of thanks was proposed by IQAC coordinator.

The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Mr. V. R. Bhavsar	
8	Ms. S. S. Vyas (Chair, CWDC)	

The following members were unable to attend the meeting.

9	Shri Harenbhai Shah (Management representative)	
10	Mr. A. V. Pandya	
11	Dr. Rajesh K. Trivedi (Community representative)	
12	Mr. Milan B. Patel (Industrialist)	
13	Shri Kamlesh Patel (Alumni)	
14	Miss Aesha Y. Patel (Student)	
15	Mr. Arun M. Bagul (Student)	

  
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Ref. No. :

Date : / /201

Ref. No. IQAC\_Min/12-17/006

DATE: 16/12/2017

## IQAC MEETING MINUTES

The regular meeting 12-17/006 of Internal Quality Assurance Cell (IQAC) duly called and held on 16<sup>th</sup> December 2017 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

**1. Item 17.12.1 of agenda :**

The IQAC coordinator read the minutes of the previous meeting 08-17/005 were unanimously approved.

**2. Approval of agenda :**

The agenda was unanimously approved as distributed.

**3. Item 17.12.2 of agenda :**

AISHE nodal officer Dr. U. H. Vyas presented the data to be uploaded on AISHE website. The data was found accurate and was advised by IQAC members to upload on AISHE portal on time.

**4. Item 17.12.3 of agenda :**

Two separate committees for annual day celebration and farewell were formed. The detailed program for both the events was discussed by IQAC members. It was also decided to arrange cultural events for the active participation of the students.

**5. Item 17.12.4 of agenda :**

To strengthen the alumni association, a meeting with alumni association was set on 24/02/2018. The president of alumni association was present in this meeting and he assured IQAC members to arrange this meeting.




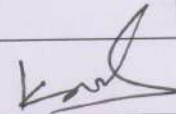
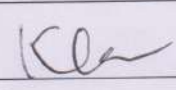
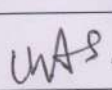
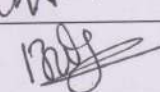
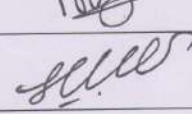
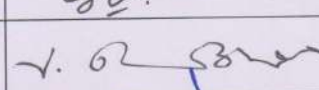
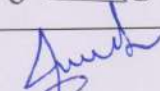
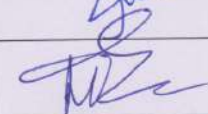
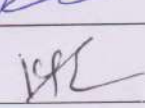
6. **Item 17.12.5 of agenda :**

It was decided to organise medical check up camp on 6<sup>th</sup> Feb. 2018 with the assistance of team of doctors from Shri Krishna Hospital, Karamsad. Also it was decided to arrange Thalassemia check up for B.A and B.Sc. Semester-2 students jointly with Indian Red Cross Society, Ahmedabad. To carry out these medial activities Mr. K. R. Trivedi and Dr. M. K. Mandora were given responsibility.

7. **Item 17.12.6 of agenda :**

It was decided to conduct next meeting of the IQAC on 24/02/2018.  
Vote of thanks was proposed by IQAC coordinator.

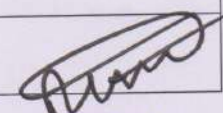
The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
6	Dr. G. D. Chaudhari	
7	Mr. V. R. Bhavsar	
8	Dr. M. K. Mandora	
9	Dr. Rajesh K. Trivedi (Community representative)	
10	Shri Kamlesh Patel (Alumni)	

The following members were unable to attend the meeting.

11	Shri Harenbhai Shah (Management representative)	Absent
12	Mr. A. V. Pandya	Absent
13	Mr. Milan B. Patel (Industrialist)	Absent
14	Miss Aesha Y. Patel (Student)	Absent
15	Mr. Arun M. Bagul (Student)	Absent



  
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Website : www.petladcollege.org

Ref. No. :

Date : / /201

Ref. No. IQAC\_Min/12-17/007

DATE: 24/02/2018

## IQAC MEETING MINUTES

The regular meeting 02-18/007 of Internal Quality Assurance Cell (IQAC) duly called and held on 24<sup>th</sup> February 2018 at 2.00 p.m. in IQAC office of the College.

With the approval of the members present Mr. K. R. Trivedi recorded the minutes as under.

- 1. Item 02.02.1 of agenda :**  
The IQAC coordinator read the minutes of the previous meeting 12-17/006 were unanimously approved.
- 2. Approval of agenda :**  
The agenda was unanimously approved as distributed.
- 3. Item 02.02.2 of agenda :**  
Disaster management training is very crucial and essential for the students. It was decided to arrange training and mock drill with the help of Indian Red Cross society. N. S. S. program officer was given responsibility to carry out this project.
- 4. Item 02.02.3 of agenda :**  
4<sup>th</sup> April 2018 is the 134<sup>th</sup> birthday of our founder Sheth Shri Ramanlal Keshavlal Parikh. It was resolve to celebrate this day with full of joy and dignity. It was also decided to felicitate few dignitaries of the Sardar Patel University and members of alumni association.
- 5. Item 02.02.4 of agenda :**  
A brief report of mentoring committee was placed before IQAC members to analyse the success of implementation of mentoring program. Few suggestion were conferred by IQAC members.
- 6. Item 02.02.5 of agenda :**  
The questionnaire prepared by team IQAC was discussed. The feedback forms will be filled by the students and will be analysed by IQAC.

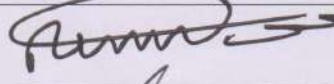
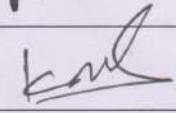
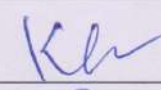
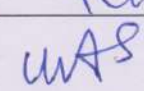
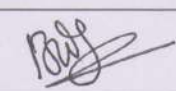
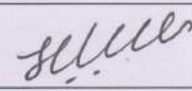
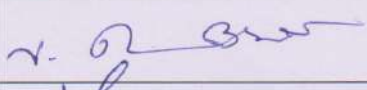
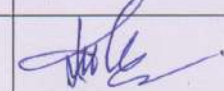

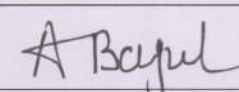


7. Item 02.02.6 of agenda :

It was decided to conduct next meeting of the IQAC on 14/04/2018.

Vote of thanks was proposed by IQAC coordinator.


The following members were present in the meeting.

1	Prin. Dr. V. S. Joshi (Principal)	
2	Mr. K. R. Trivedi (Coordinator)	
3	Dr. K. B. Anjaria	
4	Dr. U. H. Vyas	
5	Mr. B. D. Joshi	
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9	Shri Kamlesh Patel (Alumni)	
10	Mr. Arun M. Bagul (Student)	

The following members were unable to attend the meeting.

11	Shri Harenbhai Shah (Management representative)	- Absent
12	Mr. A. V. Pandya	- Absent
13	Mr. Milan B. Patel (Industrialist)	- Absent
14	Miss Aesha Y. Patel (Student)	- Absent



  
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